



MAKING PLANS



Scan to review worksheet

Expemo code:

18QB-7MBK-NIH



1

Warm-up

What are your plans for next week?

2

Types of arrangement

Match the following words with their correct definitions and complete the sentences below.

- | | |
|------------------------|---|
| 1. an appointment | a. a formal arrangement to meet or visit someone at a fixed time and place |
| 2. a date | b. a medical examination to test the general state of your health |
| 3. a get-together | c. a meeting in which someone asks you questions to see if you are suitable for a job or course |
| 4. a dinner engagement | d. an arrangement to meet somebody for an evening meal (very formal) |
| 5. a check-up | e. an informal meeting or social gathering |
| 6. an interview | f. a planned romantic meeting between two people |

We are having a small _____¹ tomorrow afternoon. Why don't you join us?

I have an _____² to see Mr. Karlsson at 3pm.

How was your _____³ with Emily? Do you like her?

I'm going to the doctor's for a _____⁴ this afternoon. I haven't been feeling too well lately.

Professor Jones has a very important _____⁵ tonight with his university colleagues.

Good luck with your job _____⁶ tomorrow! I'm sure you'll do well.



3

Listening

Audio



Alice and Simon arrange to meet. Listen to their two telephone conversations and answer the following questions:

1. Why can't Simon meet Alice on Thursday evening?
2. When and where do they arrange to meet?
3. What reason does Alice give for cancelling the meeting?
4. When and where do they finally agree to meet?



4

Expressions for making arrangements

Now complete the dialogues with the expressions below. Listen to check your answers.

Can we do Sunday instead?

Friday sounds good

I'm afraid I can't make it

See you on Friday

Shall we say Thursday evening?

Can you make it on Friday?

how about 8.15?

I'm afraid Thursday isn't good for me

See you then

Sure, that suits me fine

DIALOGUE 1

Simon: Hello.

Alice: Hi Simon, it's Alice.

Simon: Hi there Alice. How are things?

Alice: Not too bad. Listen, there is a new film out with Russel Crowe. I've heard it's really good. Would you like to go to the cinema to see it?

Simon: Sure, sounds great.

Alice: _____¹

Simon: _____². I'm having dinner with my family. It's my mother's birthday.

Alice: OK. _____³

Simon: Errm yeah, _____⁴.

Alice: Great.

Simon: What time do you want to meet?

Alice: Well, they're showing the film at 8.30, so _____⁵ In front of the cinema.

Simon: Fine. _____⁶.

DIALOGUE 2

Simon: Hello.

Alice: Hi Simon, it's Alice. Listen, I'm calling about Friday. _____⁷. You see, my cousin is coming to visit me for the weekend and I have to spend some time with her.

Simon: Oh, that's a pity.

Alice: _____⁸

Simon: _____⁹.

Alice: Great.

Simon: Same time, same place?

Alice: Yes. _____¹⁰. Bye

Now read the dialogues in pairs.



5

Phrasal vocabulary

The sentences below contain common phrases that are used when arranging meetings. Match the underlined words/phrases with their correct definitions on the right:

- | | |
|--|---|
| 1. I'm afraid I can't meet you. Something has <u>come up</u> . | a. busy, unavailable |
| 2. I'm afraid I'm <u>tied up</u> all weekend. | b. cancel |
| 3. Let's <u>meet up</u> at the fountain at 4pm. | c. change to a later time/day |
| 4. Can we <u>bring forward</u> the meeting to Tuesday? | d. change to an earlier time/day |
| 5. Can we <u>put off</u> the meeting to Friday? | e. collect, go and get |
| 6. I'm sorry, but I have to <u>call off</u> tomorrow's meeting | f. happened unexpectedly |
| 7. So, I'll <u>pick you up</u> at 8pm then. | g. meeting as planned |
| 8. Are we still <u>on</u> for tomorrow night? | h. meet someone in order to do something together |

6

Present continuous for stating plans

Look at the following sentence from the dialogue:

I'm afraid Thursday isn't good for me. I'm having dinner with my family.

1. Why is the **present continuous** tense used here?
2. What is the form of the **present continuous**?

Look at the following sentence:

I'm afraid Thursday isn't good for me. I have an appointment.

Why isn't the present continuous used in this sentence?

Now complete the sentences below. In three of the sentences, the present continuous cannot be used.

1. I'm afraid I can't meet you. I _____ (meet) a friend for lunch.
2. I'm afraid Thursday isn't good for me. My uncle _____ (come) to see me for a few days.
3. I'm sorry, I have to call off tomorrow's meeting. I _____ (have) a very busy day.
4. Friday is difficult. My friends _____ (visit) me.
5. Next Saturday suits me fine. I _____ (not/do) anything special.
6. I'm afraid I can't make it. I _____ (have) a train to catch.
7. Tomorrow evening sounds good. I _____ (not/have) any plans.
8. I'm afraid I can't make it. I _____ (have) lunch with an old friend.



7

Role play

Work in pairs. Think of a reason to meet your partner, e.g. for a coffee, to help you with your homework, etc. Practise arranging the meeting. Your partner should not make it easy to arrange a time/date. Reverse roles when you have finished.

Now practise cancelling the arrangement and changing the time or day of each plan.