



*If a flight is delayed or cancelled, our clients are usually compensated with free meals, hotel rooms or long-distance calls. An alternate flight with the same or a different airline can also be arranged in some cases.*

### A. Passive Voice

The **Active Voice** indicates that the subject of the verb carries out an action.

#### The Passive Voice

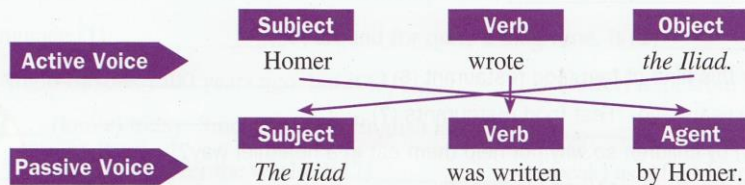
- indicates that the subject of the verb receives the result of an action that somebody or something else performs.
- is used to emphasise the action rather than who or what is responsible for it.

*The new hotel was decorated by Alf Donovan.*

*My scooter was repaired yesterday.*

#### Transforming a sentence from Active Voice to Passive Voice:

- The **object** (person or thing) of the verb in the **Active Voice** becomes the **subject** of the verb in the Passive Voice.
- We use the verb **be** in the same tense as the verb in the **Active Voice**.
- We use the past participle of the main verb after the verb **be**.
- To indicate who or what carries out the action, we use the preposition **by** with the subject of the active verb (**agent**).



#### note

We omit **by + agent**:

- When we don't know who or what causes the action.  
*Tony's car was stolen last Saturday.*
- When it is easy to figure out who the agent is. In these cases, in the **Active Voice**, the subject is usually **people, they, someone, one, etc.**

**Active Voice:** *People speak English all over the world.*

**Passive Voice:** *English is spoken all over the world.*

### B. Simple Tenses

<b>Present Simple</b>	am/is/are + past participle	<i>A tour of the island is included in the price.</i>
<b>Past Simple</b>	was/were + past participle	<i>The children were rescued by the fire fighter.</i>
<b>Present Perfect Simple</b>	have/has been + past participle	<i>Our DVD recorder has been fixed.</i>
<b>Past Perfect Simple</b>	had been + past participle	<i>All the food for the picnic had been prepared on the day before.</i>
<b>Future Will</b>	will be + past participle	<i>Walter's flight will be delayed.</i>
<b>Future Perfect Simple</b>	will have been + past participle	<i>All the invitations will have been sent by tomorrow.</i>

The interrogative and negative are formed with the corresponding interrogative and negative forms of the verb *be* and the past participle of the main verb.

*Were all the invitations sent yesterday? He hadn't been informed about the meeting.*

### C. Modal Verbs

We form the Passive Voice with the modal verb + be + the past participle of the main verb.

*Dictionaries may be used during the test.*

*These parcels must be delivered tomorrow morning.*

The interrogative and negative are formed with the corresponding interrogative and negative forms of the modal verb.

*Can all these tests be marked by tomorrow?*

*My parents shouldn't be told the bad news.*

## Grammar Practice

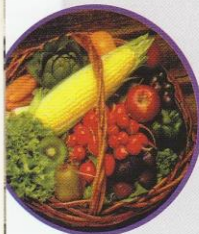
**A** Complete the text with the correct form of the verbs in brackets using the Passive Voice.

### Healthy Fast Food

**F**ast food (1) \_\_\_\_\_ (enjoy) all over the world, but have you ever tried fast food that is low in fat? Our Veggie Snacks have made us famous. Our menu (2) \_\_\_\_\_ (make) up of burgers, salads and sweets which are really healthy. Soon, Veggie Drinks, made from different vegetables and fruit, (3) \_\_\_\_\_ (add) to our menu.



**E**very day, fresh vegetables and fruit (4) \_\_\_\_\_ (bring) to our Veggie Houses. They (5) \_\_\_\_\_ (deliver) from our own farms.



**T**he idea for this kind of fast food restaurant (6) \_\_\_\_\_ (think) up five years ago. "Fast food restaurants (7) \_\_\_\_\_ (always/enjoy) by children so why not help them eat in a healthier way?" says the owner, John Blake. Our first Veggie House (8) \_\_\_\_\_ (open) a year later, and since then, over 100 Veggie Houses (9) \_\_\_\_\_ (open) all over the world.



**I**t is certain that Veggie Snacks (10) \_\_\_\_\_ (love) by many more people in the future.

Have you tasted **Healthy Fast Food**? You'll love it!

**B Rewrite the sentences using the Passive Voice.**

1. Each year, they kill hundreds of birds.

\_\_\_\_\_

2. Someone broke into Mike's house last night.

\_\_\_\_\_

3. The mechanic hasn't repaired Bill's motorcycle yet.

\_\_\_\_\_

4. Had John paid the electricity bill before he moved house?

\_\_\_\_\_?

5. The architect will make the plans for the house.

\_\_\_\_\_

6. We should recycle materials like paper, glass and metal.

\_\_\_\_\_

7. Must she rewrite the whole composition?

\_\_\_\_\_?

**C Complete the second sentence so that it has a similar meaning to the first one, using the word given. You must use between two and five words including the word given.**

1. My mother cooked a delicious meal last night.

**was** A \_\_\_\_\_ by my mother last night.

2. People of all ages enjoy package holidays.

**are** Package holidays \_\_\_\_\_ people of all ages.

3. I had fed my rabbit before I went to work.

**been** My rabbit \_\_\_\_\_ before I went to work.

4. We can deliver your shopping to your house.

**be** Your \_\_\_\_\_ to your house.

5. Our school has organised a charity bazaar for the homeless.

**been** A charity bazaar for the homeless \_\_\_\_\_ by our school.

6. Will they reserve a table for the Wilsons?

**reserved** Will \_\_\_\_\_ for the Wilsons?

**D Complete the text with the correct tense of the verbs in brackets in the Active or in the Passive Voice.**

The English language (1) \_\_\_\_\_ (be) around for quite a long time. It (2) \_\_\_\_\_ (originally/speak) in Britain by the Anglo-Saxons 1500 years ago, but it (3) \_\_\_\_\_ (differ) a lot from the language we (4) \_\_\_\_\_ (know) today. Since then, the English language (5) \_\_\_\_\_ (change) a lot and it (6) \_\_\_\_\_ (spread) all over the world. It (7) \_\_\_\_\_ (speak) as a first language in the UK, the USA, Australia, New Zealand, Canada, South Africa and the Caribbean, and it (8) \_\_\_\_\_ (use) as an official language in more than 70 countries. A lot of different forms and varieties of English (9) \_\_\_\_\_ (use) not only across the world, but even within the British Isles. English (10) \_\_\_\_\_ (increasingly/become) a global language. It (11) \_\_\_\_\_ (teach) as a foreign language in several countries. More and more people (12) \_\_\_\_\_ (use) English when travelling and doing business abroad. It seems that English is here to stay as the language of international communication.

