

- G** must/have to/should
- P** fast speech: have to
- V** personal qualities; confusing words

VOCABULARY

PERSONAL QUALITIES

1 A Read about the qualities people need to do their jobs. Which jobs do you think they are talking about?

“Winning is the most important thing for me. I’ve always been **competitive**, so I love my job. I think I’m **a good leader**. It’s important that all the players know what they’re doing and it’s my job to tell them. The decisions I make are important for the whole team, so I can’t be **indecisive**.”

“I have classes of 80 to 100 children so I have to be **hard-working**. I do my best, because education is so important for the children. You need to be **a good communicator** in my job, so that you can get the children interested in what they have to learn. Often, we don’t have very many resources, so we also need to be creative and be able to **think outside the box**.”

“I’m **a risk taker**, so starting my own business wasn’t difficult for me. I’ve always been very **motivated** and **ambitious**. I start work at 4.30a.m. every day. I don’t enjoy sleep. You can’t afford to be lazy if you want to make money.”

B Match the words and phrases in bold above with the definitions 1–9.

- 1 work with a lot of effort _____
- 2 have problems making a decision _____
- 3 think differently or in a new way _____
- 4 want to be more successful than others _____
- 5 want to be successful or powerful _____
- 6 want to achieve something because it’s interesting or exciting _____
- 7 person who does things which are dangerous _____
- 8 person who has the qualities to manage a group of people _____
- 9 person who can express ideas or feelings clearly to others _____

C Which qualities do you think you have? Work in pairs and compare your answers.

▷ page 151 **VOCABULARYBANK**

READING

2 A Which of the personal qualities discussed in Exercise 1 do you think are qualities you need to become a millionaire?

B Are the statements 1–6 about millionaires true (T) or false (F)?

- 1 Most millionaires are born rich.
- 2 Millionaires think that money is more important than love or marriage.
- 3 They work more than sixty hours a week.
- 4 They don’t like to work when they’re on holiday.
- 5 They do well at school and usually go to university.
- 6 They like spending money on designer goods.

C Read the article and check your answers.

D Work in pairs. Do you agree with the article? Do any of the facts surprise you? Why?



“You don’t have to be born rich to be a millionaire”

1 So you want to be a millionaire, but have you got what it takes? To find out what millionaires are really like and what motivates them, the BBC programme *Mind of a Millionaire* did a survey. Psychologists looked at self-made millionaires to try and understand what qualities are needed to make a million. So, what is really important to a millionaire?

2 The answer, not surprisingly, is money, money and more money. Money is more important than love or marriage. And if you give a millionaire money, they won’t spend it, they’ll invest it to make more money. But you don’t have to be born rich to be a millionaire. Most millionaires come from relatively poor backgrounds. And you don’t have to work hard at school either. A lot of successful entrepreneurs were lazy at school and didn’t get good results. However, you must have a clear idea of what you want to do (get rich) and you really ought to start early. A lot of millionaires left school early, to start their own businesses.



3 If you want to be a millionaire, not only do you have to work hard, but you should enjoy your work. And you shouldn't take too many holidays. Most millionaires work more than sixty hours a week. Half stay in contact with the office while they're on holiday and fourteen percent of them refuse to switch off. Having a good work-life balance is fine for people who only want to be moderately successful, but if you're really ambitious, you have to put in the hours.

4 What are millionaires like as people? The survey found that they are competitive, they like taking risks, and they are aggressive and self-confident. They'll do anything they can to get what they want.

5 Millionaires can break all sorts of rules. The only thing they mustn't do is break the law. Surprisingly, most millionaires are careful spenders. They prefer Gap to Gucci. Many of them choose not to spend money on expensive designer clothes – they would rather find a bargain on the high street. And they don't spend lots of money on expensive meals in restaurants either. They prefer to eat at home. However, they do like to drive Mercedes and go on at least three expensive holidays a year. One last thing: millionaires don't care what other people think of them. So, if you want to be a millionaire, you shouldn't worry about what other people think of you. Just do your own thing.

3 A Underline words or phrases in the article that match meanings 1–6.

- 1 their family didn't have much money (paragraph 2)
- 2 they never stop thinking about work (paragraph 3)
- 3 having enough time for work and for the things you enjoy (paragraph 3)
- 4 work long hours (paragraph 3)
- 5 find something for a good price (paragraph 5)
- 6 do what you want without worrying about what other people think (paragraph 5)

B Work in pairs. Choose two or three of the expressions. Use them to make sentences about yourself, or people you know.

GRAMMAR

MUST/HAVE TO/SHOULD (OBLIGATION)

4 A Match the words in bold in sentences 1–6 with the meanings a)–e). One meaning matches with two sentences.

- 1 You **don't have to** be born rich to be a millionaire.
- 2 If you want to be a millionaire, you **have to** work hard.
- 3 You **must** have a clear idea of what you want to do.
- 4 You **should** enjoy your work.
- 5 You **shouldn't** take too many holidays.
- 6 You **mustn't** worry about what other people think of you.

- a) It's a good idea.
- b) It's not necessary. You don't need to be/do this.
- c) It's necessary. You have no choice.
- d) It's important that you don't do this.
- e) It's not a good idea.

B  **4.1 FAST SPEECH: have to** Listen to the pronunciation of *have to* /hæftə/ in fast speech. Listen and repeat the sentences.

 page 134 **LANGUAGEBANK**

5 A Make sentences with the prompts. Use the positive or negative form of the word in brackets.

- 1 postmen / get up early in the morning (have)
Postmen have to get up early in the morning.
- 2 window cleaners / be afraid of heights (must)
- 3 nurses / be patient and care about other people (should)
- 4 businessmen often / travel a lot (have)
- 5 politicians / do their job because they want fame (should)
- 6 teachers / enjoy working with children (must)
- 7 doctors / train for several years before they can work (have)
- 8 teachers / work in the school during the holidays (have)
- 9 police officers / good communicators / be (have)

 page 151 **VOCABULARYBANK**

B Work in pairs. Think about three different jobs. Make sentences to describe what qualities are/aren't important for these jobs. Read your sentences to your partner. Can they guess which job it is?

A: *These people have to be motivated. They should be good communicators, especially when talking to children. And they have to be very patient.*

B: *Teachers?*

SPEAKING

6 A Work in pairs. Do the quiz. Then check your score on page 160.

B Discuss. How many of the questions did you answer like a millionaire? Do you agree with the results on page 160? Is getting rich something which concerns you? Why?/Why not?

VOCABULARY PLUS

CONFUSING WORDS

7 Read the vocabulary notes and complete sentences 1 and 2.

job • work

Work is what you do to earn money:
*What kind of **work** does he do?*

A **job** is the particular type of work that you do:
*Sam's got a **job** as a waiter.*

Job can be plural, but **work** cannot.

- I've finished my degree, so I'm looking for a _____.
- It's not easy to find _____ when you're my age.

8 A Underline the correct alternative in the sentences below. What is the difference between these words?

- He suddenly *remembered/reminded* that he had to go to the bank.
- I have to call my boss later. Can you *remember/remind* me?
- I've *forgotten/left* my keys in the car. I really should get them.
- Did you *hear/listen* that noise?
- Can you say that again? I'm sorry, I wasn't *listening/hearing*.
- Being ill on holiday isn't much *fun/funny*.

B Turn to page 160 to check your answers.

▷ page 151 **VOCABULARYBANK**

speakout TIP

To help you remember confusing words and vocabulary, write them in personalised sentences in your notebook. Write sentences about your life using some of the words from Exercise 8.

9 A Complete questions 1–6 with a suitable word from Exercises 7 and 8.

- What are the best paid _____ in your country?
- Is there anything you often _____, like phone numbers or someone's name?
- If you _____ carefully, what noises can you hear at the moment?
- Do you write notes to _____ yourself about important things?
- How much did you _____ for your first job? What did you buy?
- What do you like doing for _____? Do you like playing games?

B Work in pairs. Take turns to ask and answer the questions above.

HAVE YOU GOT WHAT IT TAKES TO BE A MILLIONAIRE?

Do you answer these questions like a millionaire would?

1 Would you like to be ...

- a) a bit richer
- b) a lot richer
- c) mega rich

2 If you wanted a pair of shoes that you couldn't afford, would you ...

- a) buy them anyway
- b) wait until the sales and risk losing them
- c) walk away

3 How many credit cards do you carry with you?

- a) One or none
- b) Two
- c) More than two

4 If you could just afford to pay for it, would you splash out on ...

- a) a heated swimming pool
- b) a racehorse
- c) a big party for all your friends

5 Do you most enjoy stories about ...

- a) romance
- b) adventure
- c) mystery

6 Do you check that your bill is correct after a meal out?

- a) Yes
- b) No
- c) Only if I'm alone

7 What is 9 multiplied by 8?

- a) Did you get the answer right instantly?
- b) Or only after doing little sums in your head?
- c) Did you get the wrong answer?

8 If a favourite relative left you a watch that was not your style, would you ...

- a) sell it
- b) keep it to sell on a rainy day
- c) keep it to help you remember them

Lesson 4.1 PERSONAL QUALITIES

1 A Complete the sentences with the adjectives in the box.

reliable sensible easy-going
aggressive bright honest keen
punctual moody independent

- 1 She is very _____. She works well by herself.
- 2 You never know what to expect. She's very _____, so one minute she's happy, and the next minute, she's shouting at you.
- 3 She's very _____. I'm sure she will know what to do if there's a difficult situation.
- 4 He's extremely _____. He is never late for appointments.
- 5 My new manager is very _____. She doesn't mind what time we get to work, what we wear. She never looks stressed.
- 6 He always tells the truth. He's very _____.
- 7 She's always looking for extra jobs to do. She's very _____.
- 8 He's very _____. He learns very quickly.
- 9 You know that you can trust and depend on him. He's hard-working and very _____.
- 10 He nearly attacked one of his employees when he arrived late for the meeting. He's very _____.



B Look at the adjectives in the box again. Do they describe positive or negative characteristics? Do you have any of these characteristics?

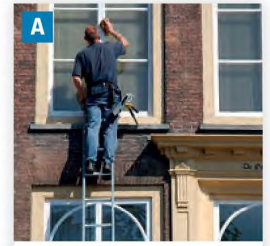
Lesson 4.1 WORKING LIFE

1 A Match descriptions 1–3 with jobs A–C.

1 I work as a _____ for a large corporation. I usually **work nine-to-five**, but sometimes I have to work late. My job involves checking and responding to emails, **answering phone enquiries** and **organising my boss's diary**.

2 I'm an _____. I tend to **work long hours**. I'm **responsible for** a small team of people. I spend a lot of my time attending meetings, and **dealing with problems**. I **advise clients** on their accounts and **write updates and reports** for the website.

3 I'm a _____. Lots of people wouldn't like what I do, because it's an **outdoor job**, and it's a **physical job**, but I love it. I **work for myself**, so I can be very independent, and I **work flexible hours**, which is good for me. It's a very sociable job, too. I talk to people all day long. I couldn't do an **office job**. I would die of boredom!



Window cleaner



Personal assistant



Accountant

B Work in pairs. What do the phrases in bold mean?

Lesson 4.1 CONFUSING WORDS

1 A Choose the correct option from the words in bold to complete the pairs of sentences.

1 **actually** • **currently**

- a) I expected the first week in my new job to be awful, but _____ it was fine.
- b) I am _____ working in London, but before I was working in Paris.

2 **career** • **course**

- a) She's doing a Spanish _____ at the moment, and she's really enjoying it.
- b) Ted spent most of his _____ as a teacher.

3 **borrow** • **lend**

- a) Do you think you could _____ me a pen?
- b) I had to _____ some money from a friend.

4 **argument** • **discussion**

- a) We had an interesting _____ about the Prime Minister and we all agreed he should resign.
- b) I had an _____ with my mother. She's always telling me what to do!

5 **miss** • **lose**

- a) Hurry up, or we'll _____ the bus.
- b) Why do I always _____ my car keys?

B Check your answers in a dictionary.

Lesson 4.1

6 A Work out your score. Add up the number of points (0, 1 or 2) for each answer. Use your total to find out if you work like a millionaire.

- Question 1** a) 0 b) 1 c) 2
- Question 2** a) 1 b) 2 c) 0
- Question 3** a) 0 b) 1 c) 2
- Question 4** a) 1 b) 2 c) 0
- Question 5** a) 0 b) 1 c) 2

Key:

Score 8–10 You work like a millionaire!

You are very ambitious and enjoy your work. Keep going. Sooner or later all your hard work will pay off and you can live like a millionaire, too.

Score 6–7 You have millionaire potential!

You understand hard work, and if you make it your top priority, you could be a millionaire, too. Keep focused on your goal.

Score 0–5 You don't work like a millionaire!

The clearest characteristics of self-made millionaires is that they work hard and they enjoy their work. You seem to prefer a work–life balance, where work and money are not your top priorities.

Lesson 4.1

8 B Read the vocabulary notes and check your answers.

remember • remind

If you **remember** something, a fact or event from the past, or something you earlier decided to do, comes back into your mind:

He suddenly remembered he had to go to the bank.

If someone **reminds** you to do something, or something reminds you of something, they make you remember it:

Can you remind me?

forget • leave

If you want to talk about the place where you have left something, use the verb **leave**, not the verb **forget**. Compare:

I've forgotten my book and I've forgotten my keys.

I've left my keys in the car.

Don't say: *I've forgotten my keys in the car.*

listen • hear

If you **hear** something, you know that sound has been made, and can often recognise what it is:

Did you hear that noise?

If you **listen** to something or someone, you pay attention to the words, sounds and music that they are making:

Can you say that again? I'm sorry, I wasn't listening.

fun • funny

Use **fun** to talk about events and activities that are enjoyable, such as games and parties. We can also use it to talk about events that aren't enjoyable.

Being ill on holiday isn't much fun.

Funny is an adjective that describes someone or something that makes you laugh:

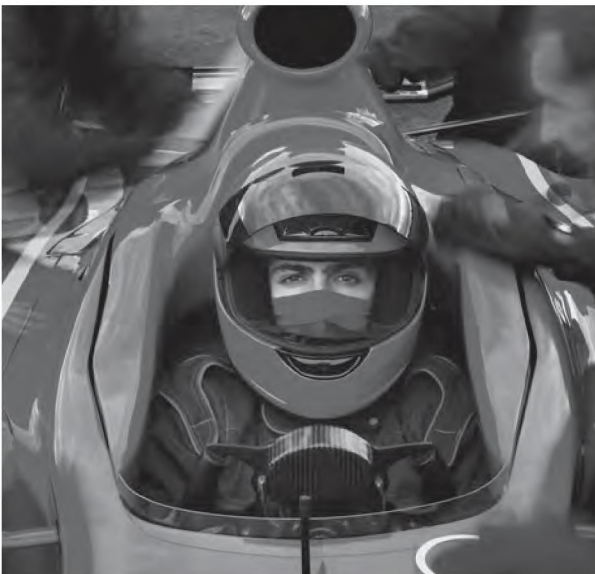
Bob's jokes are really funny.

VOCABULARY

PERSONAL QUALITIES

1 A Complete the words about personal qualities.

- 1 He won the election because he is a g_____ c_____. People enjoy listening to him talk.
- 2 Susan's h_____ -w_____ nature helped her through university, when she had to study a lot.
- 3 Tim started at the bottom of the company, but he was a_____. He knew that one day he would be the manager of the whole organisation.
- 4 Lucy's a very g_____ l_____. She listens to people and then decides what's best for everyone to do.
- 5 He hates to lose a race. He's very c_____.
- 6 I find it difficult to make decisions. I'm a bit i_____.
- 7 You need to be more creative and think o_____ t_____ b_____.
- 8 They are a group of very m_____ students. They are keen to work hard.
- 9 Being a racing driver, Anton has to be a r_____ t_____. He isn't afraid of danger.

B Find words or phrases in Exercise 1A which have the opposite meaning to 1–8.

- 1 makes decisions easily indecisive
- 2 not interested in competing with others _____
- 3 lazy _____
- 4 thinks the same as everyone else _____
- 5 doesn't communicate well _____
- 6 not good at organising a team of people _____
- 7 doesn't like dangerous situations _____
- 8 not interested in becoming successful _____

GRAMMAR

MUST/HAVE TO/SHOULD (OBLIGATION)

2 Match sentences 1–10 with sentences a)–j). Then underline the correct alternative.

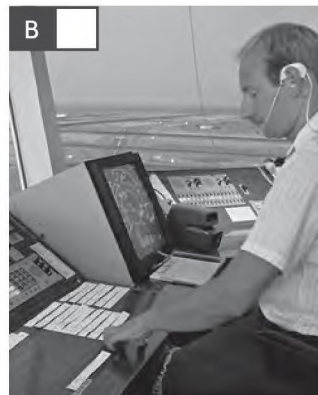
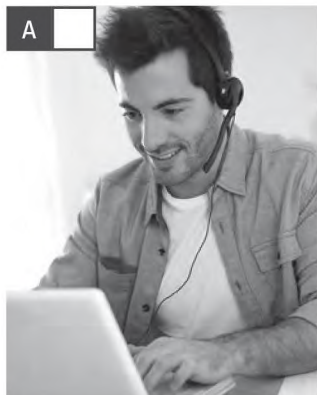
- 1 We *don't have to/shouldn't* wear a uniform at work.
 - 2 You *shouldn't/have to* stay up all night studying.
 - 3 I think you *should/mustn't* talk to your boss.
 - 4 You *don't have to/mustn't* drink and drive.
 - 5 I think he *mustn't/should* start his own company.
 - 6 Nurses *have to/should* work long hours.
 - 7 You *don't have to/mustn't* cheat during the exam.
 - 8 I *must/don't have to* leave at 4 o'clock.
 - 9 You *should/don't have to* apologise for his behaviour.
 - 10 We *should/must* remember to book the tickets today.
- a) He's very ambitious.
 - b) You need to find out why he shouted at you.
 - c) It wasn't your fault.
 - d) You'll be thrown out of the college.
 - e) We can wear whatever we want.
 - f) It'll be too late if we wait until tomorrow.
 - g) It's against the law.
 - h) Otherwise I'll miss my train.
 - i) You'll be too tired tomorrow.
 - j) It's no good if you want a nine-to-five job.

3 Correct one mistake in each sentence.

- 1 You must ~~to~~ tell him as soon as possible.
- 2 I've finished this exercise. What I should do now?
- 3 The clients don't has to come to the office. We can meet them at the restaurant.
- 4 I shouldn't to tell you this, but the boss is leaving on Monday.
- 5 Do we have wear a uniform?
- 6 Everybody must leaving the building by 6p.m.
- 7 She have to be at work by 7.30a.m.
- 8 I think you should to check what time the film starts.
- 9 You don't must use a mobile phone in the classroom.
- 10 We have wait until the IT man comes to fix the system.

LISTENING

4 A Look at the pictures. What qualities do you think are important for these jobs?



B 4.1 Listen to six people talking about their jobs. Match pictures A–F above with speakers 1–6.

C Listen again. Who says these things? Write the number of the speaker next to each statement.

- 1 You have to be organised and have a good memory, too.
- 2 And you need to pay attention to detail.
- 3 You shouldn't get stressed too easily.
- 4 You have to care about the people you're looking after.
- 5 You always have to be on time.
- 6 And you have to be able to work well under pressure.
- 7 You must be very accurate and observant. 1
- 8 You have to be able to stay calm.

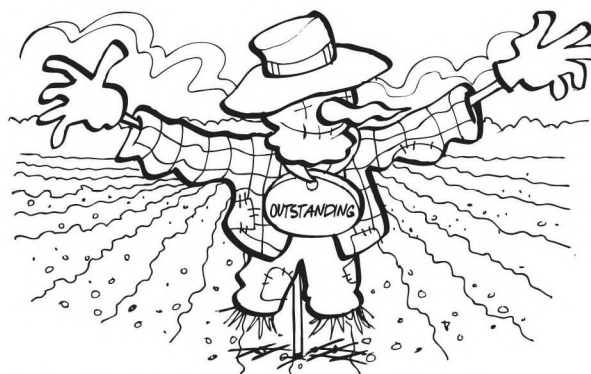
VOCABULARY PLUS

CONFUSING WORDS

5 A Complete the conversations with the words in the box.

job work remember remind forget leave
hear listen fun funny

- 1 A: Oh no, _____ to that. It's raining and I don't have an umbrella.
B: Why not? Did you _____ it at home?
A: Yes, I did.
B: Here. Use mine.
- 2 A: Can you _____ me to post that letter on the way home?
B: Sure. Just _____ to bring it with you.
- 3 A: Did you have a good night last night?
B: Yes, it was really _____. We danced until two in the morning, but today I feel terrible.
- 4 A: I got the _____, by the way.
B: Congratulations! That's brilliant news.
A: Yes, I'm so excited. Finally, I'm going to earn a proper salary.
B: That's great. Well done.
- 5 A: I've got to go to _____ now. I'll see you later.
B: Yes, don't _____ we're meeting Chaz at 7.30.
A: Don't worry. I'll be there.
- 6 A: Did you _____ the joke about the scarecrow?
B: No.
A: He won an award for being outstanding in his field.
B: That's not even _____.



B Complete the sentences with words from Exercise 5A.

- 1 Can you _____ me to call my brother later? It's his birthday.
- 2 Did you _____ about that couple who won millions of pounds on the Euro lottery?
- 3 I don't get paid enough. I need to get a new _____.
- 4 We're having a meeting tomorrow morning. Don't _____!
- 5 I really enjoy my _____. I find it interesting, and the people I work with are good _____.
- 6 He's so _____. He always makes me laugh.